

# YMCA of Catawba Valley

## Job Description

**Position:** Dance Specialist  
**Reports To:** Senior Program Director

**Branch:** Sally's YMCA  
**Classification:** Seasonal, Non-Exempt

### **General Function:**

Under the direction of the Senior Youth Development Director and consistent with the Christian mission of the YMCA of Catawba Valley the Dance Specialist will be responsible for implementing pre-approved programs in specified dance summer camps. The assigned summer camp programs will aid in the social development for the youth in the K-8th graders.

### **General Responsibilities**

- Develop course curriculum for specific training.
- Develop a measurement tool to evaluate the learning success for each participant.
- Responsible for developing lesson plans and implementing them during time of instruction.
- Instruct specialized classes at agreed upon scheduled times.
- Arrange for qualified substitutes to teach scheduled classes when necessary.
- Ensure the health and safety of each participant and maintain a safe and clean program site.
- Be a positive influence and advocate of the YMCA.
- Accept the goals and objectives of the YMCA and work to achieve them.
- Operate and maintain all specialized equipment needed to do job effectively.
- Take part in all training or in-service activities to develop proficiencies required performing job responsibilities.
- Attend staff meetings, promptly and prepared.
- Maintain positive relationships, open communication with YMCA personnel, participants, administration and volunteers.
- Participate in program enhancements including, but not limited to Day Camp Showcases.

### **Specific Requirements**

- Must be at least 16 years of age (minimum 18 years of age for licensed programs).
- 2 years minimum experience in working with children or in a dance related field.
- Present a professional image to participants and general public.
- Strong decision-making skills, versatility, initiative, and human relation skills.
- Enthusiasm and the ability to work well with participants and develop harmonious relationships with staff, and members.
- Strong organizational skills
- Ability to assist in developing and implementing class curriculum in alignment with strategic program goals.
- CPR, First Aid, and Blood Borne Pathogens
- BSAC Training
- YMCA Child Abuse Training

### **Physical Requirements:**

Including, but not limited to:

Walking, stooping, carrying minimum of 50 lbs., sitting, standing, pushing, climbing, kneeling, lifting minimum of 50 lbs., and crouching.

### **Safety Policy:**

The Camp Counselor will be responsible for observing the following rules.

1. No Alcohol or drugs will be used on the job at any time.
2. Report all job accidents the same day the accident happens.
3. Obtain authorization from your supervisor for all non-emergency treatments for accidents.

